



CrossRoads Management Ltd.

OWNER OR REALTOR REQUEST FORM

LOCATION INFORMATION:

Building Name _____ Strata Plan _____ Strata Lot _____ Parcel Identifier _____
Civic Address _____ Legal Description _____

CONTACT: Name of Owner or Realtor

Telephone Number _____ Fax Number _____ Cell Phone Number _____

Possession Date _____ **Completion Date** _____

DOCUMENTATION REQUESTED:

_____ Strata Minutes – Council, AGM, SGM from _____ to _____
_____ Bylaws _____ Rules _____ Financial Statements _____ Strata Plan _____ Engineering Reports
_____ Depreciation Report

PLEASE NOTE: Financial Statements, Rules, Depreciation Reports & Rental Disclosure Statements are all required attachments on a Form B and (if applicable) will be automatically included with the Form B at a charge of 0.25 per page.

COSTS: _____ Form B (\$35.00 + GST plus 0.25 per page) Photocopies only = 0.25 per page

Pick-up _____ Email _____ Email Address _____ Owner or Realtor send courier _____

SERVICE REQUIREMENTS:

_____ 7 days (\$35.00) _____ 2 to 6 days (\$75.00 surcharge) _____ Less than 24 hours (\$150.00 surcharge)

Pay By: Cheque, Cash, Visa, MC # _____ **EXP:** _____ **Signature** _____



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Authorization to Obtain Strata Documentation

(Section 36(1) (c) Strata Property Act)

To Strata Corporation _____ Date _____
(Name of Strata Corporation)

Re: Strata Lot _____ of Strata Plan _____
(Strata Lot# as Shown on Strata Plan) (Registration # of the Strata Plan)

Street Address: _____

The undersigned owners) hereby authorize(s) _____
to inspect and or obtain copies of all the records and documents you are required to prepare
and retain pursuant to the Strata Property Act, and to obtain an Information Certificate
pursuant to Section 59 of the Strata Property Act.

Signature of Owner(s)

Signature of Owner(s)

Name of Owner(s) (Print)

Name of Owner(s) (Print)

****Please note: Listing agreements are accepted for authorization as well****

Fax back to (778) 578-4447 Phone – (778) 578-4445
Or email to info@crpm.ca